file

Transaction Fund Work Order

For Montana Interactive, Inc. (MII)
Self Funded Electronic Government Services
Term Contract

Tracking Number: 0020
Date Last Updated: August 9, 2002

Agency:	Board of Pardons and Parole (BOP)
Division:	
Project Name:	Parole Hearing Schedule with CON Interface
Description of Work:	This service will allow a customer to view a current schedule of parole hearings. Information displayed will include: • Name of offender • Date of last parole board action • Date of next parole board meeting • Location of next parole board meeting • Where the offender is housed This service will interface with in an Oracle database built by the Department of Corrections (COR) for CON, which is populated by data from the Adult Offender Information database. By clicking on the name of the offender in the list described above, the user will be presented with the full profile of that individual's record from the Correctional Offender Network (CON).
Security:	The service will be query in nature and customers will not be able to modify data in any way. There will be no login requirements for this service as all information is open for public viewing.
Impact on the Infrastructure:	This application will reside on the MII server in the Information Technology Services Division (ITSD) Computer Center. The data will exist in the Oracle database built by the Department of Corrections (COR) for CON, which resides on the MII server. The Adult Offender Information database will remain in its current location on COR's AS400 located at 1539 11th Avenue. The Oracle database on MII's server will be populated with all necessary data from the Adult Offender Information database through a process defined and controlled by COR. The Oracle database will be updated weekly. During the weekly update is the only time

	there would be any impact to the infrastructure and it is not expected to be significant.
Deliverables:	A fully operational online service that will allow users to display a current schedule of parole hearings and to view detailed information from CON on the offender.
Development Schedule:	**Data Gathering:** Two weeks, includes work order **Prototyping:** One week, a screen-by-screen layout and process flow will be presented for accuracy and approval to BOP. This will be a document agreed to in writing before coding begins. The prototype sets the entire scope of the application. **Coding:** Two weeks, MII will require access to technical computer personnel during this time for reasonable technical assistance. The technical personnel must have a good working knowledge of the BOP business process, CON, the Oracle database and the Adult Offender Information database. **Testing:** A minimum of ten business days and includes a complete process test with a small sample group. BOP will be asked to participate. **Implementation:** One week, will include a press release and possible press event. The above schedule is based on estimates and is subject to change. During the development process, it is common for unforeseen delays to occur. MII will notify BOP immediately of any changes in projected dates. BOP will notify MII of any changes in their ability to assist in this project. This project will be fit in by MII between hunting and fishing licenses and draws and motor vehicle registrations as time permits. There may be periods of time where delays on this project will occur. BOP can get a status update from MII at any time by calling the project manager.
Acceptance/Completion Criteria:	Following the scheduled milestones above and final verification of the application by BOP.
Estimated BOP Hours:	BOP personnel will be needed for direction, clarification, testing and approval. Estimated BOP personnel time: 40 hours The estimated BOP personnel time does not include any internal changes to policy, business processes, and the like that BOP may incur as a result of this application.
Fee Collected on Behalf of BOP:	None

Remittance Provisions:	None
Fee Collected on Behalf of MII:	None
MII Project Manager:	Fred Sargeson
BOP Project Manager: **COR Project Manager:**	Jeff Walter Jeff Rosky
Customer Support (Help Desk):	MII will provide customer support for this application through the help desk for all of the State's e-government applications. MII will pass issues beyond the scope of the application to Jeff Walter.
Additional Terms:	MII must have read access to the Oracle database this service will interface with. MII agrees (and is contractually bound) to follow all confidentiality requirements set by BOP. MII will not charge BOP for development, maintenance or customer support of this service. MII will not support or maintain any code related to the Oracle database or the Adult Offender Information database. MII must be made aware of any changes to the Oracle database or the Adult Offender Information database that may affect this application. BOP must give MII a reasonable amount of time to update and support this service when changes are requested. This service is being developed as an enhancement to DiscoveringMontana.com. All advertisements and promotion of this service will be done using DiscoveringMontana.com as the access point (or portal). BOP will work in coordination with COR, ITSD and MII on press releases, events, and promotions of this application.

Rich Olsen, General Manager
Montana Interactive, Inc.

9-3-02
Date

Jeff Walter, Senior Administrative Officer
Board of Pardons and Parole

8/13/02
Date

Bill Slaughter, Director
Department of Corrections

8/22/02
Date

Audrey Hinman, Chief
Internet Technology Services Bureau
Information Technology Services Division
Department of Administration

9/10/02
Date